



## Communications Subcommittee Report September 2004

**Subcommittee Purpose:** To provide effective communications that will disseminate information and encourage bonding among members of the Cluster congregations

### **Background:**

- Produced PowerPoint presentation for fall 2003 congregational meetings
- Formatted/distributed Cluster prayer cards and calendars, reflection booklets, a glossary of terms, article excerpts, sponsored ministry info, and congregational resource info
- Created/distributed internal shared newssheets, three Cluster newsletters, several Cluster Updates, and registration forms for September 2004 inter-congregational gatherings
- Established Cluster website
- Coordinated videography for September 2004 inter-congregational gatherings
- Created a common database of all Cluster sisters and associates

### **Present Status:**

- Coordinating photography and digital projection at the inter-congregational gatherings
- Creating post-gathering newsletter and web content, and distributing a composite video of the gatherings for members who were unable to attend

### **Future Plans:**

- Discontinue publishing internal shared newssheets and instead try to include “getting to know one another” info in the Cluster newsletters
- Continue the Cluster newsletters and website (and consider member input to make these effective vehicles for sharing Cluster information)
- Continue writing and distributing Cluster Updates after each CCC meeting and sending out other mailings the CCC and its subgroups request
- Produce pre- and post-meeting newsletters and web content for the February 2005 inter-congregational assembly; coordinate videography and photography for the event

### **Questions for Members:**

- 1) What would you like to see in future newsletters?
- 2) What would you like to see on the Cluster website in the future?

### **Subcommittee Member Names:**

Sr. Shirley Bodisch (New Orleans St. Mary), Karen Clay (Communicator), Sr. Catherine Colby (Columbus), Sr. Theresa Damicone (Akron), Sr. Yvonne Horning (Akron), Sr. Anne Keenan (Columbus, CCC Liaison), Sr. Elaine Osborne (Great Bend), Sr. Gene Poore (Oxford), Susan Satter (New Orleans EMD)